



Bradley Moggach President's Report

July 2010

Federation of Students
University of Waterloo

Executive Summary

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1. Month Summary

The month of June/ early July has certainly been exciting, busy, hot, and enjoyable! Fortunately, this month involved minimal amounts of travel and more fortunately, it happened to be to the gorgeous province of PEI! This month's report definitely carries the Waterloo trend of having at least one controversial issue over the summer and this year's issue was the suspension of the Warrior football team. At the end of month and during the beginning of June, a significant amount of my time and work was spent working on the FedS Long Range Plan and developing an updated and refreshed framework for the student building. At to finish off the month summary, what better time to celebrate the announcement of Canada's next Governor General, current Waterloo President David Johnston. President Johnston has done an astounding job as our President and has certainly brought our institution to hold the internationally recognized regard and respect that it now holds.

2. Current & Continued Projects / Initiative

a. *FedS Long Range Plan*

- **Responsibilities:** To oversee and ensure the Long Range Planning process is progressing towards its completion date.
- **Timeline:** To be completed for Fall 2010;
- **Partners:** Ron Gourlay – External Consultant; Federation of Students Executive; Suzanne Burdett – FedS General Manager; LRP Committee
- **Goal:** Over the coming year, the Federation of Students will be writing its first Long Range Plan to provide guidance to future Executive and the overall organization.
- **Priority:** High
- **Synopsis:**
 - Student consultation was complete at the beginning of April and all data has been compiled.
 - The final remaining consultations we are looking to conduct are with the UW's Senior Administration, Department Heads, and Deans.
 - A process has been developed to survey members of Waterloo's senior administration and Department heads to solicit their feedback. The survey has been designed and will hopefully be completed by the end of July.
 - Additionally, Ron and I have outlined a process to guide the Executive and the committee to complete the LRP. Currently, we are working to move all information to our project management software, Basecamp, to share with the entire

committee. As well, Ron and I have established a timeline we are comfortable meeting (which has been agreed upon by the Executive). We will work to write the LRP's goals and objectives for later ranking by the student population, to be finished by establishing benchmarks to assess the success of the LRP.

b. ***Student Life Center***

- **Responsibilities:** To assist in the oversight of ongoing projects to the Student Life Center and ensure that timelines are being met. Current projects include: SLC Great Hall renovations, FedS Office Renovations, and Aussie's Renovations.
- **Timeline:** ASAP. We are moving as quickly as possible on these projects.
- **Partners:** Suzanne Burdett – FedS General Manager; Sarah Cook – FedS VP Admin and Finance; Ann Simpson – Manager, Student Life Center; Dave McDougall – Clubs and Services Director; Student Life Centre Management Board; FedS Board of Directors.
- **Goal:** To have the majority of these projects and their work completed before the beginning of Orientation Week.
- **Priority:** High
- **Synopsis:**
 - Aussie's has been unused for several years and this year's Executive Team has committed itself to resolving this issue.
 - We have made a successful proposal to the SLCMB to covert the space to FedS office space, however, have found a second desired lay out for the space and are currently developing this plan to propose to our Board of Directors and the SLCMB.
 - Our new proposal as presented to the Board and the SLCMB were accepted are achieve the following changes: the second floor of the SLC where FedS currently has offices is now entirely controlled by FedS for additional office space and all student spaces on that floor will be relocated to Aussie's with additional offerings to be included. There is currently discussion regarding moving Student Care down to Aussie's until they re-locate to the Health Services Extension.
 - In relation to the SLC Great Hall Renovations, work should begin mid to end of next week. The Great Hall will be experiencing a \$150,000 makeover and digital media upgrades.

c. ***Opportunities Available to Students***

- **Responsibilities:** Ensure that all opportunities available to students are posted on the website and advertised using all appropriate mediums. To appoint undergraduate students to all committees of the University requiring undergraduate student representation.
- **Timeline:** Ongoing.
- **Partners:** Kevin Suess – Director of Marketing; FedS Executive; undergraduate students
- **Goal:** To empower undergraduate students to be involved with their

University and represent students' interests through committee representation. My personal goal regarding committee vacancies is to appoint individuals both with high levels of experience and knowledge, but also provide opportunities students and leaders who are not involved and do not have a high level of experience with FedS and UW in hopes of empowering the students of our institution. Additionally, to compliment committee vacancies, the plan is to ensure we are getting ALL opportunities available to students advertised in a central location (our website), while also using other available communication channels.

- **Priority:** High
- **Synopsis:**
 - Each year, the President is tasked with filling many committees with undergraduate students. Often times it has proven difficult to find interested students on all committees, so this year we are hoping to more actively advertise these vacancies through our website, social media, personal Facebook and Twitter accounts, as well word of mouth through our student leaders.
 - Currently, the following committees have vacant student seats: Advisory Committee on Traffic and Parking (1), and Traffic and Parking Appeal Committee. Additionally, students interested in working on the student-building proposal are welcome.
 - Also, being posted over the coming week will be vacant Commissioner opportunities, including: Government Affairs Commissioner, Municipal Affairs Commissioner, Arts Commissioner, and the First Year Working Group.

e. ***Student Building***

- **Responsibilities:** To oversee a proposal for a new student building.
- **Timeline:** Ongoing.
- **Partners:** Everyone.
- **Goal:** To propose a student building, funded by the University, Alumni, and the undergraduate students. Student funding is contingent on a referendum, which we hope to run in February with the Executive/Council/Senator elections.
- **Priority:** High
- **Synopsis:**
 - At last month's Council meeting, I was mandated with overseeing a new proposal on the student building.
 - Currently, students interested in assisting in overseeing this proposal are welcome to contact me for ways to get involved.
 - Over the next month, the plan is to decide what we are looking to house in the new building, space allocations, funding models and choosing a land plot.
 - We are operating on a very tight timeline for this project.

3. Upcoming Projects / Initiatives
 - a. Portfolio Strategic Plan
 - b. Staff Relations

- c. Policy
4. Completed Projects / Initiatives
 - a. Health Services Agreement
 - i. Last month at Student's Council, I discussed the desire to propose an amendment to the committee, which would see the design and construct committees combined to expedite the process. This was taken as friendly and this amendment has been approved.
 - b. CASA Strategy and Policy Conference
 - i. This past month, Vice President Soave and I spent a week in PEI at CASA's yearly strategy and policy conference. The goal of this conference is to plan for the year and determine lobbying/policy priorities. The Waterloo delegate team successfully brought forward many amendments to CASA's operating procedures and board regulations. Additionally, Vice President Soave was elected to the Bylaw Committee and I will be serving as Vice-Chair to the policy committee for the year. At the moment, our priorities include: part time student loan eligibility, tax credits, summer earnings exemptions for loans, and the policy piece I likely will be working on is Early Outreach.
 - c. Northdale Neighbourhood
 - i. The policy regarding Northdale and corresponding letter to City and Regional Council were ratified at June's council meeting.
 - ii. I would like to personally thank Vice President Cook for presenting this letter on behalf of the Federation of Students (as Nick and I were away in PEI) and Director Kasper for speaking on his own personal accord at the City Council meeting. Additionally, many students showed incredible support against the two proposals and drew on many important points to consider when moving forward with the neighbourhood.
 - iii. The final decision of City Council was to conduct a land-use study of the neighbourhood with the assistance of an external consultant.
 - d. President's Budget

5. Committees / Councils / Commissions / Boards

Brief Summary: I typically touch on a great deal of this through my projects. So I keep it fairly short and straight to the point here. In September, this list will get significantly larger as many committees do not meet as frequently during the summer term.

- a. ***Undergraduate Student Relations Committee***
 - **Responsibilities:** Be a forum for communication between representatives of the undergraduate students and senior University officers with responsibility for student relations, and address matters of concern relating to University-student relations and/or student life.
 - **Timeline:** Monthly meetings; ongoing
 - **Partners:** Bud Walker – Associate Provost, Student Services and Director

- of Business Operations; Bruce Mitchell – Associate Provost, Academic and Student Affairs; FedS Executive
- **Goal:** Represent undergraduate students to UW Administration
 - **Priority:** Medium
 - **Synopsis:**
 - First meeting was held to review the terms of reference and membership of the committee, as well as talk about topics previously discussed.
 - Membership has been expanded from one undergraduate student to three. One at-large and two at-large Student Senators.
 - Topics to discuss include: diversity and equity, student success, retention, education quality metrics, sustainability, and mental health.
 - Was away for the second meeting of the year. Students have been selected to sit on the committee.

b. ***Bylaws, Policies, and Procedures***

- **Responsibilities:** To ensure that existing policies, procedures and by-laws are consistent with each other, to propose amendments to the policies, procedures and the by-laws, to ensure that any unwritten policy or procedure commonly utilized by the Corporation, be proposed in the form of a written policy. These policies or procedures shall be presented to Students' Council as if they were new policies or procedures; and to ensure that the policy, procedure and by-law manual is updated and complete.
- **Timeline:** ongoing
- **Partners:** Andrew Langille – Executive Assistant / Researcher, Matt Colphon – Director and Science Councilor
- **Goal:** Maintain a constant level of review on BPP to ensure policies set to expire in 2010 are reevaluated and brought to council, as well as addressing gaps in procedure and bylaws
- **Priority:** High
- **Synopsis:**
 - Have produced policy piece on Northdale neighbourhood
 - Desire to move the committee online and manage through the use of Basecamp (project management software)
 - This month you will see several policies up for renewal. Additionally, we are currently working on several Board procedures, a council procedure, by-law changes, and two additional Council policies on academic freedom (as mandated by Students' Council) and education quality.

c. Athletics Advisory Board / Athletics Facilities Master Plan Working Group

- **Responsibilities:** To represent undergraduate students.
- **Timeline:** Ongoing
- **Partners:** Bob Copeland, Director of Athletics and Recreation Services; Jason Coolman, Director of Alumni Affairs; Spencer McEwan, Undergraduate Student; Sam Eyles, Athlete and Undergraduate Student;

Carol Stewart, Manager of Business Development; and AAB Committee members.

- **Goal:** AAB - To advise the Department of Athletics and Recreational Services. Athletics Facilities Master Plan Working Group – to prepare a master plan for Waterloo’s athletic and recreation facilities.
- **Priority:** Medium
- **Synopsis:**
 - This month, both groups together went on a tour of McMaster and Western’s athletic facilities, both of which have recently been constructed/renovated.
 - After viewing these two proposals and discussing the future potential/current issues of our current facilities, the committee put forward a motion of recommendation for the University to fund a consultant to conduct a feasibility/usage study for our facilities to progress towards the Master Plan.